To All Member Clubs:

Ontario Artistic Swimming has addressed the legal and procedural requirements of the new Anti-Spam Legislation that was presented by Steve Indig at our 2014 AGM and with many thanks to Ruth Belcher, Director/Secretary, SSO Board of Directors, who has researched and developed a policy and form, approved by Steve Indig, we now have a process that ALL member clubs can use to ensure compliance with this legislation.

Please find attached a new Agreement to Receive Electronic Communications clause that must be incorporated into registration material by all clubs. Use of this clause provides clubs and Ontario Artistic Swimming with consent to communicate electronically with swimmers and/or their parents indefinitely, consistent with requirements in Canada’s Anti-spam Legislation. Express consent, such as is provided here, never expires unless it is revoked, although individuals do have the right to withdraw their consent at any time. Please ensure that you provide Ontario Artistic Swimming with the names of any participants that withdraw their consent to receive Electronic Communications. We also encourage you to keep a record of each consent that is obtained (paper or electronic) indefinitely.

The relevant clause to be incorporated by each Member Club as follows:

**Agreement to Receive Electronic Communications**

**I, the participant and/or parent/guardian, agree to receive electronic communications from Ontario Artistic Swimming and member clubs including the [insert club name]. Electronic communications include newsletters, promotions and program and event information that may contain information of a commercial nature. I understand that if I no longer wish to receive electronic communications from Ontario Artistic Swimming or [insert club name], I can withdraw my consent at any time using the process set out in the Ontario Artistic Swimming or [insert club name] Privacy Policy.**

**Signature of Participant Date**

**Signature of Parent/Guardian (if applicable) Date**