



COMPETITION INTRODUCTION EVALUATION REQUEST PROCESS

1. Candidates submit "Competition Introduction Registration Form" using the link below:
https://ontarioartisticswimming.formstack.com/forms/comp_intro_eval_registration
2. **Ontario Artistic Swimming assigns an evaluator for the candidate.** The candidate is responsible for each of the three items to be evaluated. The assigned evaluator will contact the candidate directly and make all arrangements to complete the tasks. Evaluations include:
 - a. Portfolio Module (Evaluation Fee \$50) – sent to the evaluator by candidate via mail and to be completed first.
 - b. In-training Module (Evaluation Fee \$50) - evaluator comes to the pool to evaluate your practice**
 - c. In-Competition Module (Evaluation Fee \$50) – evaluator observes your coaching at a competition**
3. The evaluator makes arrangements with the candidate for the actual evaluations. The candidate covers travel costs for the evaluator and pays the fees and travel costs to the evaluator at the start of the evaluation.
4. Upon either successful or unsuccessful attempts at any of the three evaluations, the evaluator must submit results (along with candidate name, date, etc) to Ontario Artistic Swimming.

**Candidates will not be asked to pay more than the cost of the evaluation (\$50 per module) plus mileage (round trip) at \$0.40/km. In cases where the mileage exceeds \$50, Ontario Artistic Swimming will either cover the additional cost or allow the candidate to submit a video for evaluation. This applies only to the candidate's first attempt to pass the module. Any subsequent evaluations after an unsuccessful attempt are not funded by Ontario Artistic Swimming; however, use of video may still apply.