



Job Description:	2022 Provincial Team Apprentice Coach
Term:	Term, Contract
Reports to:	Technical Director, Provincial Team Head Coach
Direct Reports:	N/A
Number of Positions:	Maximum 3

SUMMARY

Ontario Artistic Swimming (OAS) is seeking Apprentice Coaches for the 2022 11-12, 13-15, and Junior Provincial Teams. The Apprentice Coach works with the Head Coach & Assistant Coach in completing all tasks. The Apprentice Coach position is a development opportunity to learn from some of the top coaches in Ontario, while participating in the Final Selection Camp as well as the Pre-Competition Training Camp. Apprentice Coaches will uphold the OAS Values while abiding by all relevant OAS policies and procedures as they work to advance the level of performance of Provincial Team athletes.

Job Description –Tasks include but are not limited to:

General:

- Work closely with the Head Coach & Assistant Coach and when necessary the office staff.
- Attend all functions associated with the program.
- Assist in the selection process as requested by the Head Coach/Assistant Coach.
- Assist as requested by the Head Coach/Assistant Coach on training schedule planning, practice planning, routine training and revision and figure preparation.
- Assist with the supervision and care of athletes.
- Model the principles of fair play, professionalism, and good sportsmanship at all times.
- Adhere to Ontario Artistic Swimming Policies and Procedures (and Canada Artistic Swimming as appropriate) ensuring that all activity is in cooperation with them as well as with any Committees and the Board of Directors of the Association.
- Other duties as assigned or needed.

Coaching:

- In accordance with the training plan, teach fundamental skills, appropriate physical conditioning, individual and team strategies and value the rich tradition of the sport.
- Honor the sport as well as the letter of the sport's rules.

Communication:

- Effectively communicate with Ontario Artistic Swimming, athletes, and families (including home club coaches as necessary), via emails, virtual meetings, in-person meetings, and other approved means as directed by the Head Coach or office staff.
- Attend any required meetings with Ontario Artistic Swimming staff.
- Attend coach meetings and parent/athlete meetings for your team as organized by the Head Coach or office staff

Administration:

- Assist in all areas of administration of the team as directed by the Head Coach/Assistant Coach or office staff. This may include:
 - Preparation and/or distribution of training materials, uniforms, programs, schedules, handbooks, etc.
 - Securing, picking up, and/or dropping off training equipment.
 - Assisting in the planning of a watershow, athlete event, or other like activity

Reports and Evaluation:

- In consultation with Head Coach and/or office staff, develop, submit and complete any personal development assignments.
- Complete required reports which include Provincial Program Report and Head Coach Evaluation and submit to Ontario Artistic Swimming.

Qualifications:

- Minimum CAC Competition Introduction certified (13-15 & Junior) or Competition Introduction Trained (11-12). Higher than the minimum qualification is an asset.
- Respect in Sport for Activity Leaders certification, complete NCCP Making Head Way in Sport and NCCP Making Ethical Decisions modules.
- Have a current Police Record Check, signed waiver, and other documents as per Ontario Artistic Swimming Policies.
- NLS-Pool and SFA/CPR-C certification is an asset.
- Have a current Drivers License.
- Strong or developing administration and organizational skills.
- Be a member in good standing with the Association.
- Be fully vaccinated against COVID-19 as per the Ontario Artistic Swimming COVID-19 Vaccination Policy.
- Other credentials aligning with the Job Description are an asset.

ADDITIONAL JOB REQUIREMENTS

- Ability to travel and work irregular hours including evenings and weekends as required to meet the needs of the position.
- Some lifting, up to 23Kg may be required.
- Must have a valid driver's license and access to a personal vehicle.
- This is an unpaid volunteer position.