



COMPETITION INFO PACKAGE

ONTARIO 
ARTISTIC 
SWIMMING



GENERAL INFORMATION

DATES	Thursday, February 13 - Sunday, February 16, 2025
VENUE	Markham Pan Am Centre 16 Main St Unionville, Markham, ON
REGISTRATION DEADLINE	Friday, January 31, 2025
HOST	Toronto Artistic Swimming Club
MEET MANAGER	Kathryn Allen
OAS RESOURCE	Lauren Lindner
ELIGIBLE CATEGORIES	10U, 11-12, Youth, Junior, Senior, Adapted, M/A, Open
INCLUDED EVENTS	10U: Figures, Duet, Mixed Duet, Team 11-12: Figures, Solo, Male Solo, Duet, Mixed Duet, Team Youth: Figures, Solo, Male Solo, Duet, Mixed Duet, Team Junior: Solo Tech, Solo Free, Duet & Mixed Duet Tech, Duet & Mixed Duet Free, Team Tech, Team Free Senior: Solo Tech, Solo Free, Duet & Mixed Duet Tech, Duet & Mixed Duet Free, Team Tech, Team Free Adapted: Figures, Solo, Duet, Team Open: Combo, Acrobatic Routine Mixed Ability: Duet, Team



RULES

This competition will be conducted under Ontario Artistic Swimming rules.

BYES

Byes will only be granted to individual swimmers on a medical or compassionate basis. To request a bye, [click here](#).

SCRATCHES

Scratches may be submitted digitally until the start of the competition. To submit a scratch, [click here](#).

Once the competition has begun, scratches must be made on deck at the scoring table.

EVENT STREAMS

For Youth, Junior and Senior events, coaches are asked to identify on their event registration whether each routine will be competing in the Provincial or National Stream.

AWARDS PROCEDURE

Awards for Routine and Figure events will be held following the event unless otherwise specified. This information will be communicated to coaches via the OAS Coaches WhatsApp chat.

Please note that for events in which Figures take place after the Routine event, awards will be delayed to allow championship scores to be created.

For further information on awards for specific events, see the Awards section of this package.

FIGURES

FIGURE DRAWS: 10U & 11-12 ATHLETES

10U & 11-12 athletes will compete two (2) figures at this event. These figures will be comprised of one (1) compulsory figure, and one (1) optional group figure drawn at random.

FIGURE DRAWS: ADAPTED ATHLETES

Adapted athletes will compete two (2) figures at this event, comprised of one group drawn at random. One group will be selected for all Adapted levels

FIGURE DRAWS: YOUTH ATHLETES

Youth athletes will compete two (2) figures at this event, following CAS procedure.

Two weeks prior to the competition the Section (Group A, B or C) and Group # will be drawn.

There will be two panels of judges for this event. All Youth athletes will compete the same two figures

FIGURE DRAW DATE

Figure draws will be done two weeks prior to the event, on Thursday, January 30, 2025.

FIGURE EVENT PROCEDURE

Similar to last season, Figure events will be done in grouped sessions of 50 athletes. A detailed figure schedule will be provided closer to the event in addition to draws.



COACH CARD SUBMISSION

SUBMISSION DEADLINE

Sunday, February 9th, 2025 at 11:00 PM EST

DROPBOX ACCESS

OAS will request coach card files from be submitted into an OAS-owned Dropbox folder.

Head coaches will receive access to the submission folder via email following registration.

RESUBMISSION GUIDELINES

Coach card submissions are considered final, aside from the following exceptions:

Medical Issue

Clubs who need to change a coach card because of a medical issue that prevents them from performing a routine as per submitted coach card will be allowed to change their coach card up to 2 hours before the start of a session (event blocks will be considered one session). These changes will need to be approved by the Referee.

Changes between Prelims and Final (N/A for this event)

Last Resort Desperation Move

Clubs who want to change coach cards for reasons other than the 2 above will be allowed to do so no later than 8:00 PM the night before an event, but will need to pay a \$100 fine to do so.

New coach cards will always need to be submitted by email to Laura Steacy and Lauren Lindner.



LABELLING CONVENTIONS

Coach card files must be labelled with the following information, separated by underscores.

- 1. Category**
- 2. Event Name**
- 3. Club Call Letters**
- 4. Athlete Last Name**

For duets, use both last names. For teams, please use the first swimmer's last name, by alphabetical order.

REGISTRATION, FEES & PAYMENT

REGISTRATION DEADLINE

Friday, January 31, 2025

ENTRY SUBMISSIONS

Each club must submit their Excel registration booklet which includes a routine and figure entry list, invoice cost calculation and ISS-compatible athlete registration spreadsheet.

Registrars will receive full instructions for completing their registration booklet by email.

ENTRY FEES

Entry fees have been updated for the 2024-2025 season. For more information, [click here](#).

Figures	\$45.00 per entry
Solo	\$75.00 per entry
Duet/Trio	\$100.00 per entry
Team	\$140.00 per entry
Combo / Acrobatic Routine	\$160.00 per entry



ATHLETE FEE

The athlete fee for this event is \$50.00 per athlete.

PAYMENT OPTIONS

Entry payments must be received by Ontario Artistic Swimming no later than 10 days following the registration deadline.

Payments can be received through two methods:

1. Electronic Fund Transfers can be sent to oaspayments@ontarioartisticswimming.ca
2. Authorized Club Credit Cards or Personal Credit Cards
To coordinate, please call Sue Marnica-Wall at 416-679-9522 (ext. 221)

LATE ENTRIES

Club entry packages which are not received or incomplete upon the stated deadline is automatically subject to a late fine of \$25.00 per routine.

For Ontario sanctioned competitions, late entries or corrections to incomplete entries will be accepted beyond two weeks prior to the event start date, but will be subject to the following fines:

Within 24 hours of the first event of the competition: \$100.00 per correction (to a maximum of \$500.00 per Club) Fines apply per figure event and/or per routine per event.



MUSIC SUBMISSION

MUSIC SUBMISSION DEADLINE

Routine music files must be received no later than one week prior to the start of the competition, by **Friday, February 7, 2025.**

DROPBOX ACCESS

To avoid issues of Dropbox storage space, OAS will request music files from each coach be submitted into an OAS-owned Dropbox folder.

Head coaches will receive access to the submission folder via email following registration.

LABELLING CONVENTIONS

Music files must be labelled with the following information, separated by underscores with NO blank spaces (underscores are acceptable).

- 1. Category**
- 2. Event Name**
- 3. Club Call Letters**
- 4. Athlete Last Name**

For duets, use both last names. For teams, please use the first swimmer's last name, by alphabetical order.

For example:

Junior_SoloTech_WRASC_Smith.mp3

10U_Duet_LRASC_Jones-Chen.mp3

Youth_Team_IGNT_Bryant.mp3

FILE FORMAT

Digital music will be used at this competition. There must be one digital file for each registered routine in an mp3 format, with a minimum required resolution of 192kbps.

Coaches are asked to review each digital file for quality, timing and completeness. Please ensure that volume is consistent throughout all cuts of music.

METADATA & ID3 TAGS

Metadata (also known as ID3 tags for MP3 files) is information (such as title, artist, album, genre etc.) that is stored inside the song file.

This is often different from the name of the file itself. In order to avoid confusion at the competition music table, we ask coaches to ensure that the title of the song file, and the ID3 tag title of the song file are the same.

For instructions on changing ID3 tags, [click here](#) for Windows and [click here](#) for iTunes.

AWARDS

STREAMED EVENTS

All Youth, Junior and Senior Events will be awarded separately based on Provincial and National streaming declarations.

FIGURE EVENTS

OAS single ribbons will be awarded to the top six ranked athletes in each category. In the case of exhibition athletes ranked in the top six, duplicate awards will be given

10U, 11-12, YOUTH & ADAPTED ROUTINE EVENTS

OAS ribbons will be awarded to the top six routine scores in all 10U, 11-12, Youth and Adapted Routine events.

OAS Medals (rank 1-3) and OAS Ribbons (rank 4-6) will be awarded to the top six championship scores in all 10U, 11-12, Youth and Adapted Routine events.

JUNIOR/SENIOR TECHNICAL & FREE ROUTINE EVENTS

OAS Medals (rank 1-3) and OAS Ribbons (rank 4-6) will be awarded to the top six scores in all Junior and Senior Technical and Free events.

COMBO & ACROBATIC ROUTINE EVENTS

OAS Medals (rank 1-3) and OAS Ribbons (rank 4-6) will be awarded to the top six scores in Combo and Acrobatic Routine events.

MIXED ABILITY ROUTINE EVENTS

OAS Medals (rank 1-3) and OAS Ribbons (rank 4-6) will be awarded to the top six scores in Mixed Ability Team and Duet events



COMMUNICATION & MEDIA

EMAIL POLICY

Entry and registration correspondence as required will be done through email using registrar contact information. Results will be emailed to head coaches following events.

COMMUNICATIONS

Meet packages and relevant information will be distributed by email through the OAS Communications account.

Competition information, schedules and results will also be made available on the OAS website and on the Sportity app.

SPORTITY

The Sportity App is used to store meet information packages, schedules, publish results and other pertinent information throughout the competition.

The password for this event is: LT2025

The Sportity app can be downloaded from the App Store or from Google Play.

EVENT PHOTOGRAPHY

Gerson Photography will be working with OAS for the 2024-2025 season as our OAS official photographers. Photos will be available for viewing and purchase on the Gerson Photography [website](#) following the event.

During events, flash photography is prohibited.

STREAMING

Competition events will be streamed live on the [OAS Facebook page](#).

Please note that, occasionally, streams may be blocked by copyright detectors. Streaming will return as soon as possible in these instances.

ACCESSIBILITY

ACCOMMODATION REQUESTS

Accommodation requests may be submitted for Athletes, Coaches, Officials or Volunteers in need of additional support at any OAS sanctioned competition. To submit a request, [click here](#).

ACCESSIBILITY COORDINATOR

As per new OAS meet manager guidelines, host clubs are asked to identify an accessibility coordinator to assist as needed. The accessibility coordinator will be identified by each host club prior to the competition.