



# COMPETITION INFO PACKAGE

ONTARIO   
ARTISTIC   
SWIMMING

## GENERAL INFORMATION

<b>DATES</b>	Thursday, April 3 - Sunday, April 6, 2025
<b>VENUE</b>	Markham Pan Am Centre 16 Main St Unionville, Markham, ON
<b>REGISTRATION DEADLINE</b>	Sunday, March 16, 2025
<b>HOST</b>	Ontario Artistic Swimming
<b>MEET MANAGER</b>	Lauren Lindner
<b>ELIGIBLE CATEGORIES</b>	10U, 11-12, Youth, Junior, Senior, Adapted, Mixed Ability, Open, Masters (all age categories)
<b>INCLUDED EVENTS</b>	<p>10U: Duet, Mixed Duet, Team</p> <p>11-12: Solo, Male Solo, Duet, Mixed Duet, Team</p> <p>Youth: Solo, Male Solo, Duet, Mixed Duet, Team</p> <p>Junior: Solo Tech, Solo Free, Duet &amp; Mixed Duet Tech, Duet &amp; Mixed Duet Free, Team Tech, Team Free</p> <p>Senior: Solo Tech, Solo Free, Duet &amp; Mixed Duet Tech, Duet &amp; Mixed Duet Free, Team Tech, Team Free</p> <p>Adapted: Solo, Duet, Team</p> <p>Open: Combo, Acrobatic Routine</p> <p>Mixed Ability: Duet, Team</p> <p>Masters: Solo Tech, Solo Free, Duet &amp; Mixed Duet Tech, Duet &amp; Mixed Duet Free, Team Tech, Team Free</p>

## RULES

This competition will be conducted under Ontario Artistic Swimming rules.

## BYES

This is an optional event for all competitive athletes. Byes will not be required for this competition.

## SCRATCHES

Scratches may be submitted digitally until the start of the competition. To submit a scratch, [click here](#).

Once the competition has begun, scratches must be made on deck at the scoring table.

## EVENT STREAMS

This event will not be streamed, however competing National routines will be identified as exhibition entries.

## GELLING

This will be a gelled meet. Designated areas at the pool will be assigned to accommodate gelling. Athletes are not to remove any gel at the pool with the exception of **Sunday, April 6**.

## AWARDS PROCEDURE

Awards for Routine and Figure events will be held immediately following the event unless otherwise specified. This information will be communicated to coaches via the OAS Coaches WhatsApp chat.

For further information on awards for specific events, see the Awards section of this package.

## COACH CARD SUBMISSION

### SUBMISSION DEADLINE

**Sunday, March 30, 2025 at 11:00 PM EST**

### DROPBOX ACCESS

OAS will request coach card files from be submitted into an OAS-owned Dropbox folder.

Clubs attending from out of province or country will receive a Dropbox link following registration.

### RESUBMISSION GUIDELINES

Coach card submissions are considered final, aside from the following exceptions:

#### **Medical Issue**

Clubs who need to change a coach card because of a medical issue that prevents them from performing a routine as per submitted coach card will be allowed to change their coach card up to 2 hours before the start of a session (event blocks will be considered one session). These changes will need to be approved by the Referee.

#### **Changes between Prelims and Final (N/A for this event)**

#### **Last Resort Desperation Move**

Clubs who want to change coach cards for reasons other than the 2 above will be allowed to do so no later than 8:00 PM the night before an event, but will need to pay a \$100 fine to do so.

New coach cards will always need to be submitted by email to Laura Steacy and Lauren Lindner.

## LABELLING CONVENTIONS

Coach card files must be labelled with the following information, separated by underscores.

- 1. Category**
- 2. Event Name**
- 3. Club Call Letters**
- 4. Athlete Last Name**

For duets, use both last names. For teams, please use the first swimmer's last name, by alphabetical order.

## REGISTRATION, FEES & PAYMENT

### REGISTRATION DEADLINE

Sunday, March 16, 2025

### ENTRY SUBMISSIONS

Each club must submit their Excel registration booklet which includes a routine and figure entry list, invoice cost calculation and ISS-compatible athlete registration spreadsheet.

Registrars will receive full instructions for completing their registration booklet by email.

### ENTRY FEES

Entry fees have been updated for the 2024-2025 season. For more information, [click here](#).

Solo .....	\$75.00 per entry
Duet/Trio .....	\$100.00 per entry
Team .....	\$140.00 per entry
Combo / Acrobatic Routine .....	\$160.00 per entry

## ATHLETE FEE

The athlete fee for this event is \$50.00 per athlete.

## OUT OF PROVINCE FEE

In addition to the above event and athlete fees, each athlete attending from out of province is subject to a \$75.00 out of province fee.

## PAYMENT OPTIONS

Entry payments must be received by Ontario Artistic Swimming no later than 10 days following the registration deadline.

Payments can be received through two methods:

1. Electronic Fund Transfers can be sent to [oaspayments@ontarioartisticswimming.ca](mailto:oaspayments@ontarioartisticswimming.ca)
2. Authorized Club Credit Cards or Personal Credit Cards  
To coordinate, please call Sue Marnica-Wall at 416-679-9522 (ext. 221)

## LATE ENTRIES

Club entry packages which are not received or incomplete upon the stated deadline is automatically subject to a late fine of \$25.00 per routine.

For Ontario sanctioned competitions, late entries or corrections to incomplete entries will be accepted beyond two weeks prior to the event start date, but will be subject to the following fines:

Within 24 hours of the first event of the competition: \$100.00 per correction (to a maximum of \$500.00 per Club) Fines apply per routine per event.

## MUSIC SUBMISSION

### MUSIC SUBMISSION DEADLINE

Routine music files must be received no later than one week prior to the start of the competition, by **Friday, March 28, 2025.**

### DROPBOX ACCESS

To avoid issues of Dropbox storage space, OAS will request music files from each coach be submitted into an OAS-owned Dropbox folder.

Clubs attending from out of province or country will receive a Dropbox link following registration.

### LABELLING CONVENTIONS

Music files must be labelled with the following information, separated by underscores with NO blank spaces (underscores are acceptable).

- 1. Category**
- 2. Event Name**
- 3. Club Call Letters**
- 4. Athlete Last Name**

For duets, use both last names. For teams, please use the first swimmer's last name, by alphabetical order.

**For example:**

Junior\_SoloTech\_WRASC\_Smith.mp3

10U\_Duet\_LRASC\_Jones-Chen.mp3

Youth\_Team\_IGNT\_Bryant.mp3

## FILE FORMAT

Digital music will be used at this competition. There must be one digital file for each registered routine in an mp3 format, with a minimum required resolution of 192kbps.

Coaches are asked to review each digital file for quality, timing and completeness. Please ensure that volume is consistent throughout all cuts of music.

## METADATA & ID3 TAGS

Metadata (also known as ID3 tags for MP3 files) is information (such as title, artist, album, genre etc.) that is stored inside the song file.

This is often different from the name of the file itself. In order to avoid confusion at the competition music table, we ask coaches to ensure that the title of the song file, and the ID3 tag title of the song file are the same.

For instructions on changing ID3 tags, [click here](#) for Windows and [click here](#) for iTunes.



## AWARDS

### STREAMED EVENTS

As noted above, event results will not be separated by stream, but national routines and out of province routines will be awarded as exhibition.

### TEAM CATEGORIES

Team event categories will be separated by ages as listed below:

- 10U Team will be separated as 9 & 10 Year
- 11-12 Team will be separated as 11 & 12 Year
- Youth Team will be separated as 13, 14 & 15 Year

Junior and Senior events will not be separated by age.

### COMPETITIVE ROUTINE EVENTS

Jolyn Invitational Medals (rank 1-3) and ribbons (rank 4-6) will be awarded to the top six routine scores in all 10U, 11-12, Youth, Junior, Senior, Open, Adapted and Mixed Ability Routine events.

### MASTERS ROUTINE EVENTS

OAS medals (rank 1-3) and OAS ribbons (rank 4-6) will be awarded to the top six routine scores in all Masters routine events.

## VOLUNTEER REQUIREMENTS

### VOLUNTEER REQUIREMENT INFORMATION

As an OAS-hosted event, this event will require the volunteer support of each attending OAS club, including Masters clubs. Volunteers will be needed in a number of capacities both off and on deck during the event.

Where possible volunteers from each club will be scheduled during times with entries in the event going on, however this is not guaranteed.

### VOLUNTEER QUOTAS

Volunteers for each club will be assigned based on the following quotas:

One (1) volunteer for every one (1) team, combo or acrobatic routine entered

One (1) volunteer for every two (2) solos or duets entered

## ACCESSIBILITY

### ACCOMMODATION REQUESTS

Accommodation requests may be submitted for Athletes, Coaches, Officials or Volunteers in need of additional support at any OAS sanctioned competition. To submit a request, [click here](#).

### ACCESSIBILITY COORDINATOR

The accessibility coordinator for this meet will be Laura Steacy.

## COMMUNICATION & MEDIA

### EMAIL POLICY

Entry and registration correspondence as required will be done through email using registrar contact information.

### COMMUNICATIONS

Meet packages and relevant information will be distributed by email through the OAS Communications account.

Competition information, schedules and results will also be made available on the OAS website and on the Sportity app.

### SPORTITY

The Sportity App is used to store meet information packages, schedules, publish results and other pertinent information throughout the competition.

**The password for this event is: JOLYN2025**

The Sportity app can be downloaded from the App Store or from Google Play.

### EVENT PHOTOGRAPHY

Gerson Photography will be working with OAS for the 2024-2025 season as our OAS official photographers. Photos will be available for viewing and purchase on the Gerson Photography [website](#) following the event.

### Streaming

Competition events will be streamed live on the OAS Facebook page.